

# Data Protection and Information Security Policy

**Objective**

***Aker Solutions handles information in a compliant and secure way, respects the individual's rights to privacy and processes personal data in a fair and transparent manner***

**Commitment**

- We shall safeguard personal and company information as an integral part of our culture and the way we work
- We shall comply with relevant laws, regulations, industry frameworks and best practices, in our management of information security and data privacy
- We shall have secure and efficient exchange of data and information internally and externally
- We shall implement the necessary electronical and physical safeguards and countermeasures to minimize information security threats based on risk
- We shall safeguard all internal and external information processed, whether on computer systems, in the cloud or on removable storage devices
- We shall respect and comply with applicable data protection and information security laws, including when sharing and disclosing personal data and information internally and externally, in meetings, on SharePoint sites and by use of e-mail, social media or other electronic devices
- We shall provide the right level of resources to ensure that this policy is implemented appropriately

**Behavior**

- We minimize processing of personal data, use such data only for specific purposes, retain only for as long as needed
- We only provide access to sensitive and confidential information to those who have a legitimate need and right to that information, this applies both to verbal and non-verbal information
- We understand and respect the information classification levels defined in Aker Solutions, classify the information for which we are responsible for, and encrypt transmissions of strictly confidential information or sensitive personal data
- We take care when opening email communication including attachments both from known and unknown sources
- We never upload information or data to internet services that are not sanctioned by the company and we never misuse company provided electronic equipment

Owned by



Guro Rausand  
EVP Safeguarding

Owned by



Signy Vefring  
EVP Strategy & Technology

Approved by



Kjetel Digre  
Chief Executive Officer

We solve global energy challenges for **future** generations



Safeguarders



Solutioneers



Changemakers



Co-creators